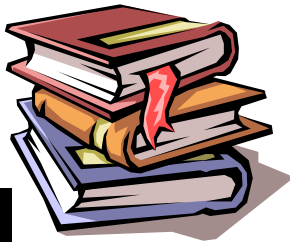# *Project Management Methodology (PMM)*

State of Kansas

Certification - PMM I, II, and III

INTRODUCTION

This intensive course focuses on ways participants can run projects faster and more effectively. Participants will learn how to successfully create, monitor and guide the project's scope and critical path. Participants will diagnose and prevent problems such as scope creep, time slippage, and team conflicts. For certification as a Kansas IT Project Manager, the participant must complete PMM I, II, and III and successfully pass a final examination.

All Project Management courses have been certified with the Project Management Institute (PMI). PMI is the world's largest project management association and administers a globally recognized Project Management Professional (PMP) credential program. PMP certification is the most widely recognized in the profession. This certification demonstrates a high level of expertise and knowledge of project management concepts and practices. By aligning course work with PMI, an organization knows that the training is founded on solid information and will support certifications which are globally recognized.

While we will not fund an individual's certification in this program, the 2014 training program will look toward a future direction that will establish a curriculum pathway where each class (including the Kansas Project Management Certification Program) will build upon the Project Management Body of Knowledge (PMBOK) and establish a pathway that would support students who wish to work toward the globally recognized PMP certification and/or in maintaining the accreditation.

COURSE DESCRIPTION

PMM I -   Initiating, Planning, Integration and Staffing
PMM II - Budgeting, Quality, Change, Risk and Start-Up
PMM III – Execution, Monitoring and Close-Out

CERTIFICATION OBJECTIVES

- ➢ Understand basic steps for development of a project plan
- ➢ Learn control techniques for tracking and reporting costs, scope, and performance
- ➢ Learn to define, document, and manage project goals
- ➢ Learn risk management processes
- ➢ Learn basics of configuration management which includes change management, version control, and issue control
- ➢ Practice these principles in a group environment working on realistic project plans
- ➢ Understand group dynamics in a project team environment and the importance of human factors in ensuring project success
- ➢ Introduce State of Kansas Best Practices for project management

CLASS DATES	PDU's[1]	COST	TIME	LOCATION
PMM I: September 8-12, 2014	30	$475 / per participant*	8:30 a.m.-4:30 p.m.	Topeka
PMM II: September 22-26, 2014	30	$475 / per participant*	8:30 a.m.-4:30 p.m.	Topeka
PMM III: October 6-10, 2014	30	$475 / per participant*	8:30 a.m.-4:30 p.m.	Topeka

[1] The Mathis Group, Inc. is a Project Management Institute (PMI) Registered Global Educational Provider. This course provides PMI Professional Development Unit's (PDU's).
*2.5% administrative fee included

> **Upon successful completion of PMM I, II, and III, and successfully passing the final exam, graduates will be on the Kansas Registry of Certified IT Project Managers.**

Course Registration

- ➢ The registration form may be found at: http://oits.ks.gov/kito/PMMSchedule.htm. The form may be completed online and emailed to KITO@ks.gov or faxed to (785) 296-1168, Attn: EPMO.

Cancellation Policy

Cancellations up to twenty (20) business days prior to the class date – 100% refund
Cancellations less than twenty (20) business days prior to the class date – no refund

The 90-classroom hour (PMM I, II, III), time-intensive certification course consists of three one-week sessions, each session 4 ½ days in length. Students can expect to spend an estimated one to two hours of additional reading and study time per day. Class Attendance will be verified by rosters and a final examination given during the last session. If you are an overtime-eligible employee, these additional requirements beyond class hours could result in overtime. **Approval to attend class and to account for any additional hours must be obtained from your supervisor prior to enrollment.**